



Rabobank

May 2016

Change of address

Talk to the world's leading food and agribusiness bank

Rabobank New Zealand Limited

For more information please call
0800 722 622 (0800RABOBANK)

www.rabobank.co.nz

- If you have any queries contact: Rabobank Client Services on 0800 722 622 (8.00am - 8.00pm Monday to Friday)
- Once completed post to: Rabobank New Zealand Limited
Freepost 340
PO Box 38396, Wellington Mail Centre, Lower Hutt 5045

Section A Change of address at Client level (please see over for details and explanation of fields)

Client number to be changed

Client name

Previous residential address

Postcode

New residential address

Postcode

New postal address (if different)

Postcode

Telephone (work)

Telephone (home)

Fax

Mobile

Email

IRD Number

Tax Rate

10.5%

17.5%

28%

30%

33%

Non Resident or

Tax Exempt (certificate attached)

Individual updates

I would like the address above to be used for other updates (refer over for more details)

Signing of Section A: To be signed in accordance with the Account operating Authority.

Authorised Signatory Signature

Authorised Signatory Signature

Authorised Signatory Signature

Branch Use Only

Submission document certified as original

Bank Officer Signature

Bank Officer Name

Date

Input:

Authorised:

RaboCard

RIB's

Signature checked

Fee charged

Cheque Book

CMS

Section B Change of address for Individuals and Guarantors (please see over for details and explanation of fields)

Please select (tick in the box provided) one or more of the updates below as required

- RaboCard, Cheque Book & Deposit Book (if applicable) – I am updating my individual address as follows:
- Rabobank Internet Banking (RIBS) – I have RIBS access and am updating my individual address as follows:
- Guarantors – I am a Guarantor for the following Account(s) and request that my individual address be updated as follows:

Client number to be changed

Individual's/Guarantor's name

Signature

Residential address

Postcode

Postal address

Postcode

Telephone (work)

Telephone (home)

Fax

Mobile

Email

Individual's/Guarantor's name

Signature

Residential address

Postcode

Postal address

Postcode

Telephone (work)

Telephone (home)

Fax

Mobile

Email

Individual's/Guarantor's name

Signature

Residential address

Postcode

Postal address

Postcode

Telephone (work)

Telephone (home)

Fax

Mobile

Email

Branch Use Only

- Submission document certified as original

Bank Officer Signature

Bank Officer Name

Date

 / /

Input:

Authorised:

- RaboCard
- RIB's
- Signature checked
- Fee charged
- Cheque Book
- CMS

Section A – Change of address at Client Level – Explanation

Please note the following:

- **Client number to be changed:** Please complete these fields with the seven (7) digit Client number for the Account to have its address updated.
- **Account name:** Please complete this field with the Account name for the Client number above.
- **Residential address:** Refers to the address which is stored on our records as the Account's permanent residential address.
- **Postal address:** Refers to the address to which correspondence and Account statements will be sent for the Account above (this can be a different address to the Residential address).
- **Individual updates:** Please TICK this box if the Account Owners of the Account also require address updates completed at an Individual level. For example: If you have access to Debit Card, Cheque Book, Deposit Book and Internet Banking, then we would update the address in Section A for all Account Owners with these types of access. By ticking this box you do not have to complete the Individual details in Section B. Please note: ALL Account Owners on the Account will be updated, unless otherwise advised.

Section B – Change of address for Individuals and Guarantors – Explanation

Please note the following:

This section allows updates to Account Owners and individuals who may not be an Account Owner, but have been granted access by an Account Owner to the Account Owner's Account via Debit Card, Cheque Book, Deposit Book or Internet Banking, in their capacity as an Accountant, Farm Manager, etc.

- **RaboCard, Cheque book & Deposit book:** If you are an Account Owner or have access to a Debit Card, Cheque Book and/or Deposit Book on the Account being updated, and you wish to change your address for communications, please complete Section B.
- **Rabobank Internet Banking (RIBS):** If you are an Account Owner or have access to Internet Banking on the Account being updated, and you wish to change your address for RIBS communications, please complete Section B.
- **Guarantors:** If you are a Guarantor on the Account being updated, and you wish to change your address for communications, please complete Section B.
- **Client number to be changed:** Please complete these fields with the seven (7) digit Account Number for the Account to which the Individual / Guarantor are linked for their address updates.
- **Individual's / Guarantor's name:** Please input the Individual's &/or Guarantor's FULL NAME (no abbreviations or initials).
- **Postal address:** Refers to the address where correspondence and Account statements will be sent for the Individual above.
- **Individual's / Guarantor's signature:** This requires the signature of the Individual and/or Guarantor whose address is being updated.